Clarence Telephone
Cedar Communications

Updated 2/20/2026

Automatic Payment Plan

Here's how Automatic Payment works:

- You authorize regularly scheduled payments to be made from the account of your choice.
- Your payments will be made automatically on the day of your choice or the 20th of the month.
- Proof of your payment will appear on your bank statement, as well as receiving an emailed copy of receipt.
- The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization or disconnect your service.

Sign up for one of these Auto Pay options below:

If you are a new customer, billing takes up to 30 days to process. Please retain a copy of this completed form for your record.

☐ **CREDIT CARD** *A credit card surcharge of $3.50 will be applied to all credit/debit card transactions. This change is necessary to offset the rising costs of credit card processing.

Card Type: ☐ Mastercard | ☐ VISA | ☐ Discover
Name on Card: _____
Card Number (#): _____
Expiration: _____ (mm/yy) CVV: _____ ZIP: _____

☐ **BANK (ACH)** * There are no extra fees for ACH, checking account autopay.

Account Type: ☐ Checking | ☐ Savings
Name on Acct: _____
Bank Name: _____
Routing #: _____
Account #: _____

If you would like your auto pay to withdrawal on a different day than the 20th of the month, please indicate the date here: _____

Signature: _____ **Date:** _____

Please Print Your Name: _____ **Telephone Number:** _____

Please Print Your Address: _____

Email address: _____

I authorize Clarence Telephone Company/Cedar Communications LLC to automatically charge my Credit card or bank account for my bill each month on the bill statement date. I understand that the bills are due each month and it is my responsibility to make timely payments even in the event I may not receive the notification.

IT IS THE ACCOUNT HOLDER'S RESPONSIBILITY TO CONTACT THE OFFICE AND UPDATE THE CREDIT CARD OR BANK INFORMATION ON FILE IF THE ACCOUNT HAS EXPIRED OR THE ACCOUNT IS COMPROMISED OR DEACTIVATED. Upon setting up your account, if we did not collect a $75.00 deposit your account will be charged a deposit in the amount of $75.00 the first time your recurring payment gets declined. Please also note that if your recurring payment declines 3 times in the last 12 months we will have to terminate the automatic monthly payments. You will then need to pay your monthly statement via mail, online or by calling the office to make further arrangements 563-452-3852.