



Automatic Payment Plan

Automatic Payments help you because:

- It saves time-fewer checks to write
- It helps meet your commitment in a convenient & timely manner even if you're out of town.
- There are no lost or misplaced statements, your payment is always on time.
- It saves postage.

Here's how Automatic Payment works:

- You authorize regularly scheduled payments to be made from your checking account.
- Your payments will be made automatically on the specified day.
- Proof of your payment will appear with your bank statement, as well as receiving a copy of your phone bill for your review.
- The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization or disconnect your service.

Authorization of Automatic Payment

Sign up for one of these Auto Pay options and Sign your name below:

Processing takes up to 30 days, so please pay this month's bill amount due and retain a copy of this completed form for your records.

___ Checking Account Auto Pay (*Don't forget to sign your name*)

I authorize Clarence Telephone Co/Cedar Communications LLC and my financial institution to automatically deduct from my checking account as shown on my enclosed check all future payments for

my Clarence Telephone Co/Cedar Communications LLC bills. I may cancel this request by contacting Clarence Telephone Co/Cedar Communications LLC. I understand the monthly amount may vary and I will receive notification of the date my checking account will be debited.

PLEASE STAPLE A
CANCELLED CHECK HERE

9 digit number on the
bottom left of your
check

___ Credit Card Auto Pay Visa MasterCard Discover Card

Credit Card # _____ Exp.Date (MM/YYYY) _____

Authorization Code (3Digit) _____ Name on Card _____

I authorize Clarence Telephone Company/Cedar Communications LLC to automatically charge my Credit card for my bill each month on the bill statement date.

Signature: _____ Date: _____

Please Print Your Name: _____ Telephone Number: _____

Please Print Your Address: _____

Email address: _____

IT IS THE ACCOUNT HOLDER'S RESPONSIBILITY TO CONTACT THE OFFICE AND UPDATE THE CREDIT CARD OR BANK INFORMATION ON FILE IF THE ACCOUNT HAS EXPIRED OR THE ACCOUNT IS COMPROMISED OR DEACTIVATED. Upon setting up your account, if we did not collect a \$75.00 deposit your account will be charged a deposit in the amount of \$75.00 the first time your recurring payment gets declined. Please also note that if your recurring payment declines 3 times in the last 12 months we will have to terminate the automatic monthly payments. You will then need to pay your monthly statement via mail, online or by calling the office to make further arrangements 563-452-3852.